



भारतअनुप-केन्द्रीय चावल अनुसंधान संस्थान
कटक (ओडिशा) 753 006, भारत
ICAR – CENTRAL RICE RESEARCH INSTITUTE
Cuttack (Odisha) 753 006, India



संख्या: 59-126/2025-Adm.II

दिनांक: 22/10/2025

सेवा में,

संलग्न पत्र अनुसार।

आदरणीय महोदय/ महोदया,

कृपया इसके साथ संलग्न पत्र संख्या 59-126/2025-Adm.II दिनांक 22.10.2025 के अनुसार, आपकी सूचना और आवश्यक कारवाई के लिए प्रेषित की जा रही है।

धन्यवाद।

संलग्नक: उपरोक्तानुसार।

भवदीय
एस के वैरा
22.10.25
अधिकृत हस्ताक्षरकर्ता

	<p>भाकृअनुप-केन्द्रीय चावल अनुसंधान संस्थान कटक (ओडिशा) 753 006, भारत</p> <p>ICAR – CENTRAL RICE RESEARCH INSTITUTE Cuttack (Odisha) 753 006, India</p> <p>Phone: +91-671-2367757/67; EPBX: +91-671-2367768-783 Fax: +91-671-2367663 Email: directorcrri@icarr.org; URL: http://www.icar-crrri.in</p>	
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F.No.59-126/2025-Adm.II/

Dated 22.10.2025

To

The Directors/ Project Directors of ICAR Research Institutes/
Project Directorates/ NRCs /ZPDs / Under Secretary – Admn, ICAR Hqrs

Sub: Filling up of vacant post of Assistant Finance & Accounts Officer at ICAR-Central Rice Research Institute, Cuttack -reg.

Madam / Sir,

The Director, ICAR-National Rice Research Institute, Cuttack-753 006 (Odisha) invites applications from amongst the eligible candidates working in ICAR Head Quarters/ Institutes/ Project Directorate / NRCs etc. for filling up the following vacant post of Assistant Finance & Accounts Officer at ICAR-Central Rice Research Institute, Cuttack.

The particulars of the post & eligibility criteria are as detailed below as per Recruitment Rules issued vide Council's O.M.F.No.Admn.11-2/2022-R&P Dated 7th June, 2023.

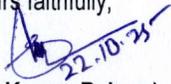
Sl. No	Name of the Post	No. of vacancy with category	Scale of Pay	Eligibility
1	Assistant Finance & Account Officer	01 (UR)	Pay Level-7 (Rs.44,900/- 142400/-)	Recruitment by Promotion basis on the recommendation of DPC from amongst the qualified candidates of ICAR Audit and Accounts Examination for the post of Assistant Finance & Accounts Officer from the ICAR Institute / Headquarters <i>Note:</i> <i>Existing incumbents holding the dying cadre post of Junior Accounts Officer (JAO), on the date of notification of the Recruitment Rules dated 07.06.2023, shall be promoted on first priority on recommendations of Departmental Promotion Committee (DPC) in accordance to existing Recruitment Rules for the post of AF&AO notified vide ICAR notification No.Admn.14(2)/2015-Estt.I dated 17 August, 2016 before considering other candidates under clause (a) & (b) of column No.11 of the RR. {As per the recruitment rules issued vide Notification vide F.No. Admn.11-2/2022-R&P dated 7th June 2023}</i>

It is requested that the above vacancy may be circulated widely and the application of eligible and desirous candidates who fulfill the requisite eligibility may kindly be forwarded in the enclosed proforma along with the following documents to the under signed on or before **21.11.2025**, duly addressed to : The **Senior Administrative Officer, ICAR-Central Rice Research Institute (CRRRI), Bidyadharpur, Cuttack (Odisha) 753006** and also by email at saonrri@gmail.com {with subject line- **Forwarding of application for the post of AF&AO at ICAR-CRRRI, Cuttack**} .

1. Duly attested copies of APAR for the last 05 years
2. Certificate to the effect that no disciplinary / Vigilance case is pending against the official or being contemplated against the candidate along with Integrity Certificate / Details of minor / major penalties / attested copy of the score/ result obtained in Audit & Accounts Examination of ICAR, may also be furnished while forwarding the application through proper channel.

Encl.: Format of Application

Yours faithfully,


(Santosh Kumar Behera)
Asstt. Admn. Officer (Admn-2)

Copy to:

1. I/c ARIS Cell, CRRRI, Cuttack with a request to upload the notification on the Institute website and e-file Notice Board of ICAR.
2. Notice Board

ICAR - CENTRAL RICE RESEARCH INSTITUTE, CUTTACK-6 (ODISHA)

APPLICATION PROFORMA

**Application for the post of Assistant Finance & Account Officer on
Promotion on Transfer basis at ICAR-Central Rice Research Institute, Cuttack.**

1	Name of the Applicant (in block letters)	
2	Name of the Institute where applicant is working at present	
3	Date of birth & present age	
4	Present post held on regular basis with date of appointment	
5	Present basic pay with Pay Level	
6	Whether temporary / permanent	
7	Whether belongs to UR / SC/ ST/ OBC/ PwD	
8	Mobile No.	
9	Email ID	
10	Date of passing the ICAR Audit and Accounts Examination to the post of AF&AO	
11	Score obtained in the examination at Sl. No. 10 above	
12	Whether belongs to dying cadre of JAO, If Yes, date/year of passing the ICAR audit & accounts exam conducted for JAO and marks obtained in the same	

13. Educational Qualification:

Sl. No.	Name of the Board/ University	Examination/Degree/Diploma passed with year of passing	Class/ Division

14. Details of service including the present post:

Name of the Institute	Post held	Scale of Pay	Period		Nature of duties performed
			From	To	

I do hereby declare and clarify that information furnished above are correct and true to the best of my knowledge and belief.

Signature of the applicant

Date:

Certificate to be furnished by the Head of Office

1. Certified that the information furnished by the applicant has been verified from the Service records and found correct.
2. Certified that no vigilance /disciplinary action has been taken, initiated or being contemplated against the applicant.
3. Certified that no minor / major penalty has been imposed against the applicant.
4. Attested copies of last five (05) years APARs are enclosed.
5. The duly attested score / result of the ICAR Audit and Accounts Examination, is enclosed.

Date:

Signature of the Head of Office with seal